



*Building Bright Futures*

## OFFICIAL MINUTES

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SPECIAL MEETING  
BOARD OF EDUCATION

October 20, 2016  
Board Room

Jefferson County School District R-1  
1829 Denver West Dr., Bldg. 27  
Golden, Colorado

*Our mission: To provide a quality education that prepares all children for a successful future.*

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### 1. Preliminary

#### 1.01 Location: Board Room, Education Center

#### 1.02 Call to Order: 5 p.m.

The study session was called to order at 5:03 p.m. by Ron Mitchell, President of the Board of Education, in the Board Room of the Education Center, 1829 Denver West Dr., Golden, Colorado, Thursday, October 20, 2016. Breaks were taken from 6:28 p.m. to 6:38 p.m. and 7:37 p.m. to 7:43 p.m.

#### 1.03 Roll Call

Roll call indicated the Board was present in its entirety – Ron Mitchell, president; Ali Lasell, first vice president; Susan Harmon, second vice president; Brad Rupert, treasurer; and, Amanda Steven, secretary. Dan McMinimee, superintendent, represented the administration.

#### 1.04 Approve Agenda

Motion #1 (Motion to Approve Agenda): Upon motion by Mr. Rupert, second by Ms. Stevens, the Board of Education approved the agenda for the special meeting of October 20, 2016 as presented.

Motion by Mr. Rupert, second by Ms. Stevens

Final Resolution: Motion Carries

Yea: Ms. Harmon, Ms. Lasell, Mr. Mitchell, Mr. Rupert, Ms. Stevens

### 2. Study/Dialogue Session

#### 2.01 Review of Superintendent Goals 2015/16

**PURPOSE:** The Board of Education received performance-based salary payment data for the superintendent per his contract item 3B aligned with the Ends 1-4 policies and goals set in October 2015 for the 2015/16 school year.

**DISCUSSION:** The superintendent provided an overview of his goals as a leader of Jeffco Schools and outlined student and staff performance data aligned with specific goals set for his performance pay. Board discussion focused on results as highly effective, effective, partially effective, ineffective or monitor only.

**CONCLUSION:** Board President Ron Mitchell will work with the chief human resources officer and reaction from board members following the superintendent's presentation to prepare a November 3 Consent agenda item on the superintendent's performance-based salary payment for the 2015/2016 school year.

## **2.02 Fourth Quarter Financial Report 2015/2016 (EL-5, 6)**

**PURPOSE:** The Board of Education reviewed the fourth quarter financial report.

**DISCUSSION:** The chief financial officer provided an overview of the district's cash management, general fund revenues and expenditures, other governmental funds of debt services and capital reserve/building fund, special revenue funds of grants, campus activity and transportation, enterprise funds of food service, child care, property management; and, internal funds covering central service, employee benefits, insurance reserve and technology. Charter schools and 'on the radar' issues were reviewed covering facilities, hiring/staffing, health care reform and the current year budget status. Board discussion covered school carryforward amounts, rightsizing for enrollments, COP refunding and anticipated impact if ColoradoCare passes on the November ballot.

**CONCLUSIONS:** Board members thanked presenters for the review assured the district is in a strong position to react to any state actions.

## **2.03 Ends 2 Update: State Assessment Data (Ends 2)**

**PURPOSE:** Board members received information on student achievement as outlined on Board Ends policy 2, every student will demonstrate a year or more of growth on their way to mastery of Colorado Academic Standards (content mastery competency) regarding Colorado Measures of Academic Success (CMAS) results.

**DISCUSSION:** Presentation of student results covered CMAS English Language Arts (ELA), Math, Science, including the first baseline year for growth scores, and ACT. Comparisons with state performance showed Jeffco exceeded the state performance for ELA and Math in all grades but 8<sup>th</sup> grade math due to Jeffco's decision to have 8<sup>th</sup> graders take a math test appropriate to skill level not on-grade level (accelerated math students taking algebra I, geometry and algebra II), slight declines in ELA and increases in Math performance compared to the prior year. The district's improvement goals were reviewed: Read to Learn (early literacy), Algebraic Thinking (mastery for all students) and College/Career Ready (PSAT to SAT performance) showing strengths in early literacy, gap among 8<sup>th</sup> grade math students and Jeffco exceeding state performance on ACT. Board discussion covered supports to students and staff, interventions and Individual Education Plan (IEP) tracking with exited data.

**CONCLUSION:** Challenges were identified involving gaps among students in early literacy (gender, ethnic, poverty), in algebraic thinking between accelerated and grade level students, and in college/career readiness for students known who are not on track. Next steps for each of the three improvement goals were shared involving earlier interventions and introduction of non-fiction texts throughout the day (early literacy); vertical alignment and learning progressions supported through teacher learning (algebraic thinking); deeper understanding of data on students falling behind (college/career ready); and, updates throughout the year providing progress.

### **2.04 Ends 3 Update: District Unified Improvement Plan (DUIP) Progress (Ends 3)**

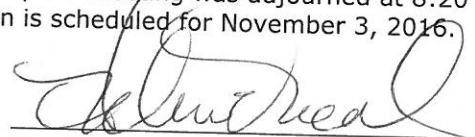
**PURPOSE:** Board members reviewed district work to support improvement strategies in the District Unified Improvement Plan (DUIP) as outlined in Ends policy 3, "utilize continuous improvement processes that incorporate problem-solving approaches to reduce or eliminate root causes of student performance challenges."

**DISCUSSION:** Staff covered in greater detail than the earlier presentation the steps being taken to improve student achievement using five major improvement strategies: algebraic thinking, early literacy, student plans, multiple pathways and the continuous improvement cycle with six core principles of improvement. Specific outcomes desired, root cause identification, actions to be taken and short-cycle progress with next steps were shared for each of the major improvement strategies (early literacy, algebraic thinking, student plans, multiple pathways and continuous improvement).

**CONCLUSION:** Staff will build on what is working, test for progress and update the Board of Education on progress made on these student achievement areas throughout the year.

### **3. Adjournment**

There being no further business to come before the Board, the meeting was adjourned at 8:20 p.m. The next regular meeting of the Board of Education is scheduled for November 3, 2016.

  
Helen Neal, Recording Secretary

Approved and entered in the proceedings of the district on November 3, 2016.

  
Secretary of the Board of Education  
President of the Board of Education